



January 9, 2026

# **REQUEST FOR PROPOSAL** **RFP 2026 Floating Public Art** **Harbour Square Park Basin Project**

## **Addendum #1**

### **1. Enquiries**

The following enquiries have been received, and responses have been provided for clarification and information purposes.

	Question	Response
1	<p><b>Eligibility:</b>  Do applicants need to be Canadian citizens or permanent residents, or is it sufficient to be a professional artist currently based in Canada with valid work authorization?</p>	<p>To be eligible under this RFP, the artist must meet <b>one</b> of the following criteria:</p> <ul style="list-style-type: none"> <li>• Be a <b>Canadian citizen</b> or <b>permanent resident</b> of Canada; or</li> <li>• Be an <b>Indigenous artist</b> belonging to a First Nations, Métis, or Inuit community in Canada.</li> </ul> <p>Artists may apply individually or as part of a collective, provided that the lead applicant meets the above eligibility requirements.</p> <p><b>IMPORTANT:</b> Please fill out and sign the Canadian Status Form at the end of this Addendum (Appendix F) and attach it to your Submission Package. Submissions without this form will be deemed incomplete.</p>
2	<p><b>Lighting:</b>  If the proposal uses reflective material covering the entire visible surface of the artwork (such as a material commonly used on road lines and other safety applications which is very reflective of surrounding light.) Would the proposal still need additional lights?</p>	<p>Yes, lighting is a necessary safety feature required for this project, as it is on the water in an area that is not well lit, so the reflective material may not provide enough visibility for watercraft to see clearly. Lights for night navigation safety will be required on the artwork.</p> <p>Please refer to section <b>2.2.1 Technical Requirements</b> in the RFP that note these details.</p>
3	<p><b>Budget:</b>  Will the total commissioning budget of \$100,000 be available to the artist for total expenses, or will it be the total amount of the detailed proposed budget submitted by the artist for this project?</p>	<p>The \$100,000 + HST is the total amount that will be available to the winning artist for the entire project costs, once they have been awarded the project and contracted.</p> <p>Artists should detail their proposed budget breakdown of the \$100,000, as part of the proposal requirements.</p> <p>Please refer to sections <b>2.2.3 Budget</b> and <b>4.2.1 Proposal Requirements</b> in the RFP that outline these details</p>

4	<b>Installation:</b> Regarding the installation of the sculptures, will the anchor blocks and securing ties be supplied, or will they be included in the estimated amount?	The artist must include an estimated amount for all materials, including the anchor blocks and securing ties as part of their overall project budget.
5	<b>Insurance:</b> Regarding liability insurance, does Waterfront Toronto recommend a service or is that up to the artist to source?	<p>Artists are responsible for securing their own liability insurance. It is strongly recommended that they begin contacting providers before the project is awarded to ensure coverage can be obtained promptly if they are awarded the project. Insurance companies may take time to issue the Certificate of Insurance (COI), which is required for permits and installation.</p> <p>An artist agreement will outline the specific requirements, including who must be additionally insured and the insurance clauses applicable to the artist awarded the project. These requirements will include (but are not limited to): \$5 million Commercial General Liability Insurance, \$1 million Automobile Liability Insurance, Contractors' Equipment Insurance and if applicable, the following; \$2 million Professional Liability Insurance and WSIB.</p>
6	<b>Marine Engineer Approval:</b> Regarding marine engineering approval, does Waterfront Toronto recommend a service or is that up to the artist to source?	Artists are responsible for securing a marine engineer to review and stamp the drawings. It is recommended that they begin contacting potential companies early to obtain quotes for this work, allowing them to incorporate these costs accurately into their proposed budgets.
7	<b>Permits:</b> Regarding permits, is there a City of Toronto building/installation permit required for this work?	Waterfront Toronto will assist the winning artist with obtaining the necessary permits for this project, which include a City of Toronto Parks Access Agreement and authorization from the Ports Toronto Harbour Master.
8	<b>Pre-Existing Sculpture:</b> Can you apply with a pre-existing floating sculpture?	<p>Yes, as stated in the RFP in keeping with sustainable practices, Waterfront Toronto encourages proposals featuring ready-made artwork, work that utilizes recycled materials, and/or a clear plan for reusing materials or repurposing the artwork for future projects.</p> <p>You can submit pre-existing sculptures, as long as the piece is in display condition for a minimum of 20 weeks, meets all of the technical and engineering requirements or can be adjusted to do so and works with the theme of this project.</p> <p>Please refer to section <b>1.2 Theme</b> and <b>2.2.1 Technical Requirements</b> in the RFP that outlines this.</p>
9	<b>Indoor Space:</b> Is there an indoor public space where we could install a live video feed of the floating artwork as part of this project?	Waterfront Toronto does not have indoor space available for this project. Artists may independently secure an indoor venue if desired. Alternatively, projects are encouraged to incorporate digital engagement—such as a QR code on-site linking to live or recorded content—ensuring accessibility and mobile-friendly design.

## Appendix F



### FORM F2 – CANADIAN STATUS FORM

#### RFP: 2026 Floating Public Art Harbour Square Park Basin Project

##### Canadian Status Form

As stated on this RFP, Canadian Artists are only eligible for this project. The definition of a Canadian Artist is noted below. Please sign this form and attach it to your Submission Package to confirm your Canadian status.

To ensure the highest standards of artistic excellence and alignment with national best practices, this Request for Proposals (RFP) adopts the [Canada Council for the Arts](#)' definition of a Professional Canadian Artist. This definition establishes clear criteria for professional status and eligibility, ensuring that commissioned works reflect the expertise and cultural diversity of Canada's artistic community. Applicants are required to meet these standards and demonstrate their eligibility as outlined below.

##### Definition of Professional Canadian Artist

For the purposes of this Request for Proposals (RFP), a **Professional Canadian Artist** is defined as an individual who:

- **Has specialized training** in their artistic discipline (training may be formal or informal and does not need to be academic).
- **Is recognized as a professional** by peers within the same artistic tradition.
- **Actively practices their art** and demonstrates a sustained commitment to artistic activity.
- **Seeks remuneration** for their work and has received payment through sales, fees, commissions, royalties, grants, or awards.
- **Has a history of public presentation or publication** of their work through exhibitions, performances, screenings, readings, or other appropriate means.

##### Eligibility Clause for Canadian Artists

To be eligible under this RFP, the artist must meet **one** of the following criteria:

- Be a **Canadian citizen** or **permanent resident** of Canada; or
- Be an **Indigenous artist** belonging to a First Nations, Métis, or Inuit community in Canada.

Artists may apply individually or as part of a collective, provided that the lead applicant meets the above eligibility requirements.

Artists/Proponents may include additional information below:

- 
- 
- I am a Canadian citizen or permanent resident or an Indigenous artist belonging to a First Nations, Métis, or Inuit community in Canada.

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Yes

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No

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**Signature of Artist/Artist Lead**

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**Name of Artist/Artist Lead**

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**Date**

**Public Art Department, Waterfront Toronto**

**END OF ADDENDUM #1**