



Position: Senior Project Manager (2 positions)
Term: Fulltime
Location: Toronto, Ontario, Canada
Reporting to: Project Director, Infrastructure and Public Realm

Waterfront Toronto was established by the Government of Canada, the Province of Ontario and the City of Toronto in 2001 to oversee and lead the renewal of the city's waterfront. Our mandate is to deliver a revitalized waterfront that brings together the most innovative approaches to sustainable urban development, excellence in urban design, real estate development, and leading technology infrastructure. Working with the community, and with public and private-sector partners, Waterfront Toronto creates neighbourhoods anchored by parks and public spaces, and diverse, sustainable, mixed-use communities that offer a high quality of life for residents, employees, and visitors alike. We are transforming the waterfront for the use and enjoyment of the people of Toronto, Ontario and Canada, to foster economic growth and to redefine how the city, province and country are perceived by the world.

The Opportunity: Senior Project Manager

Waterfront Toronto is seeking two Senior Project Managers to provide leadership, direction and effectively manage and control project execution for large, complex, multi-precinct Waterfront Toronto projects against project plans, ensuring projects are completed in a safe manner, within budget, on schedule and in conformance with applicable standards, specifications, and regulatory requirements. Senior Project Managers are responsible for ensuring effective implementation and maintenance of project related controls, systems and processes and mentoring and providing direction, advice and expertise to construction staff regarding all aspects of construction project management (e.g. controls, systems, issues management/resolution, policies, standards and WT directions).

Key Responsibilities:

- Manage large, multi-precinct engineering and construction projects and/or oversee the management, monitoring and delivery of engineering and construction projects from the conceptual stage through planning, engineering, design, procurement and construction phases.
- Collaborate with Project Controls, implements and manage project control and processes for large, complex projects.
- Facilitate effective and efficient management, monitoring and delivery of the construction schedule.
- Oversee and provide direction to contractors during all phases of construction, including inspections, scheduling, and managing progress meetings, negotiating contract changes, resolving material and design/workmanship standard issues, ensuring adherence to approved plans and specifications and compliance with provincial/federal legislation.
- Oversee environmental and health and safety programs including contractor and subcontractor activities, ensuring adequate project insurance and bonding are in place.
- Provide senior level leadership, direction, and expertise to a variety of internal and external staff to assigned projects.
- Develop, foster, and maintain effective business working relationships and partnerships with a variety of internal and external stakeholders.
- Act as a subject matter expert on project management and engineering issues relating to large, complex, multi-precinct projects.

Skills and Qualifications:

- Minimum of 5-7 years' experience in the management of large, complex, multi-disciplinary construction and/or engineering projects.
- Significant demonstrated experience in City public realm and infrastructure service projects.
- Excellent knowledge of all aspects of construction and contract administration to effectively manage large, multi-precinct, complex and high value projects.
- Excellent knowledge of relevant health and safety and environmental principles, best practices, requirements and controls to ensure appropriate project safety.
- Knowledge of project related financial principles, practices and controls to develop and implement control and change control systems.
- Superior organization, coordination, delegation and project management skills to plan, manage and coordinate complex, multi-precinct, concurrent projects, monitor project delivery, and provide guidance and expertise.
- Strong interpersonal, leadership and management skills to develop and maintain high performing teams and promote positive working relationships with stakeholders.
- Construction management or engineering, architecture degree preferred, or senior certified engineering technologist diploma, certification or accreditation, or equivalent in training and experience.
- Professional Engineer (P.Eng.) designation preferred.
- A Project Management Institute Certificate or Gold Seal Certificate in Project Management will be considered an asset.

Salary: We offer a competitive salary and benefit package.

Other Considerations:

During this time, Waterfront Toronto is operating in a hybrid work environment. Employees are currently required to work in our office three days per week for collaboration and engagement purposes. Our office is located in Downtown Toronto at **251 Queens Quay East**. Employees have the option to work remotely for the remainder of the week. This is subject to change by the Corporation.

Application Process:

Candidates should email their resume and cover letter, together in one (1) PDF document to: careers@waterfrontoronto.ca, quoting **File #24-05**, by **Monday, February 19, 2024**.

Please indicate in your cover letter how you learned about the job posting and include the specific site or network.

We thank all applicants for their interest; however, only those selected for further consideration will be contacted.

Waterfront Toronto is an equal opportunity employer, committed to representing the diversity of the city of Toronto on our team and fostering an inclusive workplace. To this effect, you are encouraged to reflect upon the diversity you would bring to the role within your application, including, but not limited to, identifying with one or more of the under-represented groups identified within the Ontario Human Rights Code. We will provide equitable treatment and accommodation to ensure barrier-free employment. If you require accommodation under the Ontario Human Rights Code or Accessibility for Ontarians with Disabilities Act, 2005 (AODA) at any stage of the recruitment process, please advise and we will work with you to meet your needs, up to the point of undue hardship.