



**Position:** Senior Financial Analyst  
**Term:** Full Time  
**Location:** Toronto, Ontario, Canada  
**Reporting to:** Director, Financial Planning

Waterfront Toronto was established by the Government of Canada, the Province of Ontario and the City of Toronto in 2001 to oversee and lead the renewal of the city's waterfront. Our mandate is to deliver a revitalized waterfront that brings together the most innovative approaches to sustainable urban development, excellence in urban design, real estate development, and leading technology infrastructure. Working with the community, and with public and private-sector partners, Waterfront Toronto creates neighbourhoods anchored by parks and public spaces, and diverse, sustainable, mixed-use communities that offer a high quality of life for residents, employees, and visitors alike. We are transforming the waterfront for the use and enjoyment of the people of Toronto, Ontario and Canada, to foster economic growth and to redefine how the city, province and country are perceived by the world.

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### **The Opportunity: Senior Financial Analyst**

Waterfront Toronto is seeking a **Senior Financial Analyst** to support the Corporation's revenue initiatives and financial planning & analysis functions. This role will work closely with the Director, Financial Planning.

### **Key Responsibilities:**

- Supporting the Corporation's revenue generating opportunities by proactively identifying, monitoring, and implementing revenue and funding initiatives. Maintaining a register of these opportunities and providing regular status updates through dashboard reporting and other reporting tools as appropriate.
- Developing the yearly updates to the Corporation's long-term / forward-looking plans, including analysis of project spending and forecasted revenues.
- Evaluating the Corporation's financial plans and its integration into the Corporation's strategic plan, including assessing funding pressures.
- Providing financial analysis and modeling expertise to support management decisions, projects, business cases, and revenue initiatives.
- Establishing and maintaining financial performance and dashboards for the Senior Management Team, Audit Committee and Board of Directors. Assisting in the development of other performance reporting tools.
- Providing support for government reporting requirements.
- Work cross-functionally with key project teams to support the achievement of the Corporation's strategic objectives and initiatives.
- Undertaking special projects as required.

### **Skills and Qualifications:**

- Undergraduate and/or post graduate degree in Business, Finance, Real Estate or other relevant discipline. MBA an asset.
- Chartered Financial Analyst (CFA) designation or working towards designation, as asset.
- Minimum 3 years of progressively responsible and relevant experience in financial analysis and involvement in revenue-generating initiatives preferably in the public sector, construction and/or real estate industry.

- Knowledge and application of business principles and practices to assess and analyze complex project information and financials.
- Expert level in developing complex business and financial modeling as well as proven analytical and problem-solving skills.
- Ability to understand business purpose and drivers and translate these into performance measures.
- Experience in researching financial reporting technical issues.
- Knowledge of Waterfront Toronto vision, mandate, and goals. Familiarity with the Corporation's Rolling Five-Year Strategic Plan.
- Excellent written, verbal and interpersonal skills, to collaborate effectively with internal and external contacts from a variety of disciplines.
- Experience with Power BI, MS Dynamics 365 financial system an asset.
- Self-starter with proven problem-solving abilities and able to work well under pressure and in an environment of changing requirements.
- Expert skills in information technology and related software packages (e.g. Word, Excel, PowerPoint, Tableau, etc.) to prepare reports and presentations, and conduct research.
- Excellent time management and organizational skills and the ability to manage conflicting priorities within structured deadlines and deliverables.
- Excellent communication skills.

**Salary:** We offer a competitive salary and benefit package.

#### **Other Considerations:**

During this time, Waterfront Toronto is operating in a hybrid work environment. Employees are currently required to work in our office three days per week for collaboration and engagement purposes. Our office is located in Downtown Toronto at **251 Queens Quay East**. Employees have the option to work remotely for the remainder of the week. This is subject to change by the Corporation.

#### **Application Process:**

Candidates should email their resume and cover letter, together in one (1) PDF document to: [careers@waterfronttoronto.ca](mailto:careers@waterfronttoronto.ca), quoting **File #24-02**, by **Sunday, January 21, 2024**.

Please indicate in your cover letter how you learned about the job posting and include the specific site or network.

We thank all applicants for their interest; however, only those selected for further consideration will be contacted.

*Waterfront Toronto is an equal opportunity employer, committed to representing the diversity of the city of Toronto on our team and fostering an inclusive workplace. To this effect, you are encouraged to reflect upon the diversity you would bring to the role within your application, including, but not limited to, identifying with one or more of the under-represented groups identified within the Ontario Human Rights Code. We will provide equitable treatment and accommodation to ensure barrier-free employment. If you require accommodation under the Ontario Human Rights Code or Accessibility for Ontarians with Disabilities Act, 2005 (AODA) at any stage of the recruitment process, please advise and we will work with you to meet your needs, up to the point of undue hardship.*