



**MEETING MINUTES**

<b>Project Name:</b>	West Don Lands Precinct		
<b>Project Number:</b>	WDL		
<b>Subject:</b>	Construction Liaison Committee Meeting		
<b>Meeting #:</b>	39		
<b>Date of Meeting:</b>	Nov 15 <sup>th</sup> 2016	<b>Date of Next Meeting:</b>	Feb 21, 2017
<b>Time of Meeting:</b>	2:00 – 3:00pm	<b>Time of Next Meeting:</b>	2:00 – 3:30pm
<b>Location of Meeting:</b>	Waterfront Toronto Boardroom	<b>Location of Next Meeting: Boardroom</b>	Waterfront Toronto Boardroom
<b>Minutes Prepared by:</b>	Halija Mazlomyar		
<b>Minutes Prepared on:</b>			
<b>Distribution:</b>	<i>Attendees highlighted</i>		
John Whitehead (WT)	JW	Meg Davis (WT)	MD
Halija Mazlomyar (WT)	H	Andrew Hilton (WT)	AH
Carol Webb (WT)	CW	David Kusturin (WT)	DK
Tom Davidson (City)	TD	Ilana Shamoon (WT)	IS
Rebecca Carbin (WT- Maternity Leave)	RC	Scott Wilson (Bosley Real Estate)	SW
Scott Loudon (WT)	SL	Netami Stuart (WT)	NS
Michelle Ackerman (DK)	MA		
Andy Kerr (Urban Capital)	EDF		
George Hume (WDLC, GWNA)	GH		
David Jackson (Distillery)	DJ		
Larry Webb (CRBA)	LW		
Jane Robinson (GWNA)	JROB		
Adam Cotter (IO)	AC		
Tim Gordanier	TG		
Aldis Gonzalez (Brookfield Condominium)	AG		
Lars Bendsen (River City)	LB		

## MINUTES

Item	Description	Action By	Forecast Due Date
<b>1</b>	<b>Noise, Dust, Traffic</b>		
1.1	Blocks 8/20, 9, 7W, 4W and 3W have been turned back over to IO.	Info	
<b>2</b>	<b>WDL Stormwater Tunnel Conveyance System/Cherry Street Stormwater Facility ("SWF")/ East Bayfront External Servicing (WT)</b>		
2.1	In order to accommodate and co-ordinate with other infrastructure projects taking place within the area, construction of the expanded SWF is deferred to start in Spring 2017 and scheduled for completion in late 2019.	WT	2019
2.2	The City of Toronto has updated the Cycling Map, which now shows the trail detour that was in place to facilitate the construction of the SWF as the new trail alignment.	Info	
2.3	The City of Toronto will be conducting work between the Don Road Way and Cherry Street for approximately two weeks in October. During this time a temporary detour will be put in place for the section of bike trail between Cherry Street and the Don Roadway. WT will share the notice when it is received.	Info	
<b>3</b>	<b>Flood Protection Landform (FPL) / Bridge Repair / Road &amp; Trail impacts</b>	IO	
<b>4</b>	<b>River Street - Bayview Avenue</b>		
4.1	<p><u>Possible Landscaping at the NW corner of King and River.</u></p> <ul style="list-style-type: none"> <li>a) Section 37 funding is the only possibility for funding. This is outside WT scope of work. TD to identify appropriate City staff to help review options. Please refer to Item 11 – Public Art</li> <li>b) LW has requested a survey of the northwest corner to determine where the properties lines are and what is City owned. TD to follow up with the city for the survey.</li> <li>c) TD indicated the City will fold this into Public Realm improvements and will co-ordinate with WT.</li> </ul>	<p>TD</p> <p>TD</p> <p>TD</p>	
4.2	A potential safety concern for pedestrians was raised regarding the crossing from the south side of Bayview to Corktown Common, just east of Lower River Street. TD has followed up with City transportation staff and confirmed that lack of visibility for vehicles on this stretch of Bayview creates a safety concern, which is why pedestrians and cyclists are directed to the intersection to cross. This concern will be monitored as more residents move into the area and traffic signals are installed at Bayview and River.	INFO/ TD	

<b>Item</b>	<b>Description</b>	<b>Action By</b>	<b>Forecast Due Date</b>
4.3	Traffic control signals for Bayview and Lower River have been installed and are operational.	TD	Completed
<b>5</b>	<b>Cherry Street/Sumach and Eastern Avenue Reconstruction</b>		
5.1	514 Cherry Streetcar began service on June 19. Transit shelter in Distillery Loop is being reviewed and benches will be installed. <ul style="list-style-type: none"> <li>TTC is hosting a meeting to discuss the noise issue at King and Sumach on November 16 at the Cooper-Koo Family Y</li> </ul>	Info Info	Completed
<b>6</b>	<b>Urban Capital</b>		
6.1	River City Phase 3 construction began in September 2015. The King Street retail space in Phase 1 is currently being used for the Sales Centre. <ul style="list-style-type: none"> <li>Construction is progressing well and has reached the 5<sup>th</sup> floor. Initial occupancy is scheduled for early 2018.</li> </ul>	Info	2018
6.3	River City IV went to DRP in October 2015 and was well received. Planning is in process.	Info	
<b>7</b>	<b>Trolley Crescent</b>		
7.1	Trolley Crescent construction is complete and the woonerf has been conveyed to the City. Private parking enforcement will be replaced with enforcement by the City. City parking enforcement signage is pending. <ul style="list-style-type: none"> <li>The remainder of the parking by-law is at council today, once approved the City will put up signs and will assume parking enforcement</li> <li>Benches will be installed by the City in the spring of 2017</li> <li>The edge of the park damaged by vehicles will be fixed in the spring of 2017.</li> </ul>	CW/JW	Completed
7.2	The community has expressed concerns about the lack of garbage receptacles on the street. City Solid Waste Services has advised that they do not intend to install receptacles for this street. <ul style="list-style-type: none"> <li>The road has been conveyed. JW will follow up. Perhaps receptacles can be located in the park.</li> </ul>	JW/TD	
<b>8</b>	<b>Parks</b>		
8.1	<b>Corktown Common:</b>		
8.1.1	Community concerns with the dog run are under review <ul style="list-style-type: none"> <li>WT met on site with representatives from the Dogs of Corktown and MVVA, the designers of the park and the dog run, to discuss site constraints and community concerns.</li> </ul>	WT/TD	

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	<ul style="list-style-type: none"> <li>• Double gate will be installed.</li> <li>• Consultant is reviewing the concerns and the options for improvements.</li> <li>• Need to identify a source funding in order to complete any other potential improvements.</li> </ul>		
8.1.2	<p>The final landscaping work in the portion of Corktown Common north of Bayview Avenue is complete and the fast fence has been removed. The contractor will be back this fall to address deficiencies and over seed. In the interim, the area will be weeded.</p> <ul style="list-style-type: none"> <li>• The King-Queen triangle and the meadow to the east of River City have been mowed and weeded. Certain sections where the prairie had failed to take have been raked to break-up the soil and new prairie seed drilled in, watered and covered with biodegradable straw matting for added protection from birds foraging.</li> <li>• Any trees that have died will be replaced in the Spring.</li> <li>•</li> </ul>	WT	
9	<b>Public Art</b>	<b>IS</b>	
9.1	<p>Cherry Street underpass or King/ Queen triangle could be next opportunities in WDL art plan implementation. Cherry Street underpass would continue programme language of East Bayfront public art plan but funding would have to come from WDL development. Could be the subject of a public art plan associated with the WT's East Bayfront Public Art development.</p> <p>Based on project budgets and funding availability, King/Queen triangle makes sense as the next opportunity for public art. RC advised that the west side of River Street (between King and Queen) was not an ideal location for art given the underground utilities, and the size and configuration of the site. The east side offers greater opportunity for a well-sited and meaningful piece.</p> <p>A Bike Share station is currently positioned on the west side of River Street across from the triangle.</p> <p>Further consideration of a commission will wait until Rebecca returns.</p>	Info	
9.2	<p>Block 4 public art (Garden of Future Follies) has been installed. The official unveiling took place on June 28 and was well received. This completes Phase 1 of the West Don Lands Public Art Strategy.</p> <ul style="list-style-type: none"> <li>• Formal handover to the City is nearly complete.</li> <li>• WT is investigating the lighting of No Shoes</li> </ul>	Info	

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9.3	Waterfront Toronto's <i>Animating Our Waterfront Pilot Program</i> provided funding to individuals, organizations, collectives and groups to support free arts and cultural programming in selected parks and public spaces developed by Waterfront Toronto. The programming ran between July and September and was very well received.	Info	
<b>10</b>	<b>Other Business</b>		
10.1	<p>Terms of Reference: The committee discussed revisiting the committee's Terms of Reference.</p> <ul style="list-style-type: none"> <li>• The original Terms of Reference were circulated prior to the meeting for discussion at the meeting.</li> <li>• The CLC Terms of Reference, Purpose and Mandate were discussed:</li> </ul> <p><i>“The purpose of the Construction Liaison Committee (CLC) is to provide a structured forum for residents, businesses and land owners in the immediate vicinity of the project area to discuss issues related to the construction of the West Don Lands, including parks, enabling works, streets, and development projects. The mandate of the CLC is to liaise with the Project Team and the construction manager during construction to monitor and report on the impacts of construction during the project, and bring forward any issues (e.g., noise, traffic management, debris, debris disposal, etc.) that may arise.”</i></p> <ul style="list-style-type: none"> <li>• The major construction and development enabling works associated with WT in the West Don Lands are complete. For the most part current construction activity in the area is consistent with other development projects elsewhere in the city.</li> <li>• Many topics or areas concerns raised at the CLC meeting are outside of WT's mandate.</li> <li>• Questions were raised about proposed major infrastructure projects in the vicinity that may impact the West Don Lands.</li> <li>• WT advised that, in keeping with its past practice, similar construction liaison committee(s) would be established at the appropriate time for any of its neighbouring projects.</li> <li>• WT also advised that it employs a variety of channels for updating and communicating with the community about its activities.</li> <li>• It is proposed that this West Don Lands CLC meet on a less frequent or as needed basis, which will be discussed and decided at the next meeting.</li> </ul>	WT	
10.2	<p>CRBA inquired about near and long-term plans for Old Brewery Lane (connection b/w Bayview and Old Brewery Lane).</p> <ul style="list-style-type: none"> <li>• TD: put forward the interest in closing that right of way with transportation staff. Old Brewery Lane connects Bayview to the</li> </ul>	INFO/ TD	

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	<p>Humane Society. IO had to reinstate the road to its previous condition but the Humane Society doesn't want the road to be reinstated. Concrete barriers were placed there to deter motorists from taking this short cut.</p> <ul style="list-style-type: none"> <li>Discussions underway about providing only restricted access for maintenance vehicles. This is to go to Community Council in the fall 2015. Barriers still in place until a decision is made.</li> <li>City transportation staff agreed to maintain closure of the link road. Transportation will provide staff report on road changes and other recommendations.</li> <li>Will not be reopened. Long term treatment still being considered.</li> </ul>		
10.3	<p>DK advised that permanent fencing have been restored to Blocks 3, 4, 7, 10 and blocks 8/20, and 9, south of Mill Street.</p> <p>Blocks 12 and 13 are future development sites. They were temporarily landscaped for the Games and will remain open as temporary green space. Signage will be installed to ensure awareness of this temporary use.</p>	Info	
10.4	<p>Residents have observed that there are raised planter boxes on the west side of Cherry Street between King and Mill that are accumulating weeds and were wondering who is responsible for planter box maintenance on West of Cherry Street between King and Mill. TD will bring it up to DK/Ellis Don.</p> <ul style="list-style-type: none"> <li>There has been no maintenance. Transportation staff will be adopting maintenance from Mill to King.</li> </ul>	TD	
10.5	The Distillery District Christmas Market takes place November 21–December 21 2016.	Info	November 21-December 21
10.6	Next meeting is February 21 <sup>st</sup> 2017		

**END OF MEETING MINUTES:** *The above meeting notes are believed to be an accurate record of the discussions held and will be considered correct unless notification of any error or omission is submitted in writing within 7 days of the date of issuance.*