

**MINUTES of the Quayside Committee Meeting of the  
Toronto Waterfront Revitalization Corporation  
20 Bay Street, Suite 1310, Toronto, Ontario  
Friday, December 1, 2017 at 3:00 p.m.**

PRESENT: Susie Henderson  
Ross McGregor  
Mazyar Mortazavi  
Steve Diamond

The following additional persons were in attendance throughout the meeting or only for particular business items as noted: Meg Davis, Chief Development Officer; Kristina Verner, Vice President, Innovation, Sustainability & Prosperity; Ian Beverley, General Counsel; and Erik Cunningham, Director Development.

Mazyar Mortazavi acted as Chair and called the meeting to order and, with the consent of Committee Members, appointed Ian Beverley to act as Secretary of the meeting.

The Chair declared that a quorum of Committee Members was present and that notice of the meeting had been duly sent to all Committee Members in accordance with the Corporation's By-laws. The meeting was duly called and regularly constituted for the transaction of business.

**1. Meeting Agenda**

**ON MOTION** duly made by Susie Henderson, seconded by Ross McGregor and carried, it was **RESOLVED** that the Meeting Agenda was approved.

**2. Declaration of Conflicts of Interest**

There were no conflicts declared.

**3. Quayside Committee Mandate**

The Committee reviewed and discussed the proposed mandate for the Committee. **ON MOTION** duly made by Steve Diamond, seconded by Susie Henderson and carried, it was **RESOLVED** that the Quayside Committee Mandate be approved for recommendation to the Board of Directors, with the replacement of the word "partnership" in section 1.(a)(i) with the word "relationship".

**4. Protocol for Briefing Governments**

The Committee was unable to discuss the proposed protocol for briefing governments.

**5. Adjournment of the Meeting**

**ON MOTION**, duly made, seconded and carried, it was **RESOLVED** that the meeting be terminated at 3:20 p.m. local time.

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Committee Chair

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Secretary