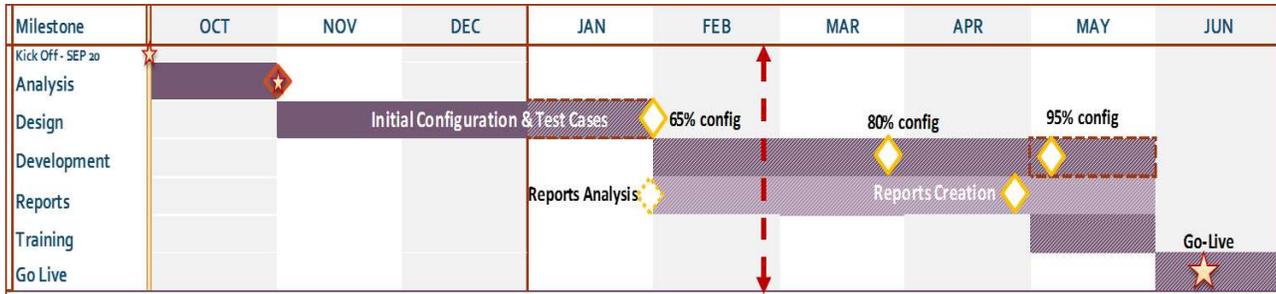


Agenda Item	Item 3c), Finance, Audit & Risk Management (FARM) Committee, March 8, 2018
Purpose	To provide an information update on the Corporation’s Enterprise Resource Planning (ERP) System Implementation.
Key Message	Current phase: Development & Configuration (Design phase completed) Project team is resolving some complex business functionality and securing enough resources to meet the revised go-live date in June 2018.
Areas of note/ Key issues	<ul style="list-style-type: none"> • The implementation of Microsoft Dynamics 365 (D365) is a key component of our Organizational Resiliency Plan included in the 2017/18 Corporate Plan Amendment (total budget \$0.7 million), as it is expected to significantly enhance operational effectiveness, transparency and accountability. • A high-level summary of the project workplan is attached. Since the last report to FARM several key milestones were adjusted to address the following risk factors: <ul style="list-style-type: none"> ○ Competing workload demands on internal resources resulting in lower percentage dedication to the project than budgeted (50% vs. 80%); and ○ Complexity of implementing business work flows relative to tri-governmental funding model and budget forecasting resulting in longer design phase. • To mitigate these risks, the Corporation has chosen to rely more on the integration partner (Thinkmax Consulting) to ensure that the go-live date remains within the Q1 2018/19 target timeframe (now June 2018 vs. original April 2018). As well, several extensions to the out of the box configuration have been required to meeting required functionality. The increased reliance on Thinkmax together with the required functionality extensions have resulted in an adverse budget variance of approx. \$172,000. This variance is fully offset by other savings/ favourable variances in the corporate operating budget. • Other key risk factors actively being managed include: <ul style="list-style-type: none"> ○ Migration of existing data from legacy systems, and ○ Reporting requirements.
Expected Outcome	No Committee action is required.
Key Takeaways/ Next Steps	The next update to the FARM Committee on May 31, 2018 will be near the Go-Live implementation phase.

D365 Implementation High Level Workplan Summary



Note:

- The implementation, which began in Sept, 2017, is being jointly led by a third party System Integrator (Thinkmax Consulting), together with a contracted ERP Business Transformation Senior Manager (Emil Zelic);
- The key modules/ work streams being implemented include:
 - Accounting/finance
 - Procurement
 - Project management
 - Human resource management
 - Customer/Stakeholder relationship management
 - Performance reporting