



WATERFRONTToronto

Meeting Minutes

Queens Quay Construction Liaison Committee

Meeting #1 Summary

Wednesday, February 1st, 2012

1:00 pm – 3:00 pm

Attendance:

Kelly Gorman (260 Queens Quay West)
Vicki Baron (Waterfront Regeneration Trust)
Carol Forsyth (410 Queens Quay)
Patricia Jones (410 Queens Quay)
Kathi Bonner (Brookfield Properties)
Greg Gibb (Waterclub Condos)
Chris Hodgson (Harbourfront Centre)
Chris McFayden (Toronto Cyclist Union)
Aleksandar Petricic (401 Queens Quay W)
Veronica Maggisano (Oxford Properties)
Ulla Colgrass (York Quay Neighbourhood Association)
Pam Mazza (Toronto Island Community Association)
Dermot McKewon (Radisson)
Jennifer Chan (Councillor Vaughan's Office)
Tom Davidson (Councillor McConnell's Office)
Carol Jolly (Waterfront BIA)
Cindi Vanden Heuven (Toronto Passenger Vessel Association)
Lene Andersen (Accessibility)
Rick Rabba (Rabba Fine Foods)
Blair Keetch (PawsWay)
Max Moore (Harbourfront Community Association)
James Russell (Harbour Square)

Luigi Cifa (Eastern Construction)
Renato Tacconelli (Eastern Construction)
Dave Madeira (Waterfront Toronto)
Chris Glaisek (Waterfront Toronto)
Michelle Noble (Waterfront Toronto)
Edward Lee (Waterfront Toronto)
Melissa Horwood (Waterfront Toronto)
Simon Karam (Waterfront Toronto)
JD Reeves (Waterfront Toronto)
Adam Nicklin (DTAH)
Alun Lloyd (BA Group)

1. Welcome and Introductions

Christopher Glaisek, Waterfront Toronto

- Meeting called at 1:05 p.m.

2. Purpose/ Meeting Overview

Christopher Glaisek, Waterfront Toronto

- Purpose of the committee is to have constant dialogue between all parties and give stakeholders easier access to the construction manager

- There are two potential issues that may delay construction start date; pending City of Toronto strike and Toronto Hydro funding issues.

3. Terms of Reference

Michelle Noble, Waterfront Toronto

- Waterfront Toronto explains the relevance of the Terms of Reference – in place for other construction liaison committees such as West Don Lands
- Opportunity to get stakeholders understandings/feedback around project
- Also opportunity to provide regular forum
- This committee will help address issues/concerns/questions/complaints
- Waterfront Toronto outlines the importance of membership on the committee
- As a member of the committee, you are required to relay information to your group and also bring any information back, and be the point person of contact for your stakeholder group
- Committee will also help Waterfront Toronto communicate to other stakeholders, community and businesses
- Waterfront Toronto explains there are bi-weekly meetings with the City and will keep committee up to date with any relevant information arising from those meetings
- Waterfront Toronto outlines who they have reached out to and process for membership – will mail a list of participants prior to next meeting
- **QUESTION – Can committee receive list of participants on committee?**
- **ACTION** – will include a list of committee members along with meeting minutes
- **COMMENT – Suggested to add additions to the group Toronto Island Marina, Tour Buses and Toronto Island Ferry Docks**
- Informed tour buses were included in initial invite but did not return invites. BIA offered to send additional contacts

4. Overview of Queens Quay Project

Christopher Glaisek, Waterfront Toronto

- Phase 1 – Spadina to Bay (all funding in place to do work)

5. Draft Plan & Construction Schedule

Luigi Cifa, Eastern Construction

- Eastern presents street plan with a detailed construction schedule broken down by phases

6. Discussion and Feedback on Draft Schedule

ALL

- **Comment:** concerns were made about access for bike traffic during construction
- **ACTION** – Waterfront Toronto will start a working group to deal with biking and alternate routes along Queens Quay – working group includes – Toronto Cyclist Union, local Councillors' offices, Waterfront Regeneration Trust, any other members who may be interested please indicate at next meeting

- Working group will examine other construction project and how they dealt with biking (Bloor, St. Clair) while coming up with own plan
- **Comment:** having pedestrian access does not mean it is wheelchair accessible – request for more advanced signage and notices along path
- **Comment:** establish a few construction principles – taking into account pedestrians, cyclists, community etc...greater notices
- **Question:** any anticipation of extended work hours during construction?
- Eastern will be working during standard construction hours, 7am to 7pm Monday to Friday throughout the project
- One possibility working past extended hours is when granite laying as it is labour intensive
- **Question:** what noise levels are expected? Can the matrix include information about expected noise levels?
- **ACTION** – construction matrix will include column regarding noise level and one regarding intensity of construction activity

7. Communications Plan

Michelle Noble, Waterfront Toronto

- Due to time constraints, item not thoroughly discussed
- Waterfront Toronto plans to communicate this project to a wide audience
- A media briefing with a high level explanation of finalized construction schedule and public meeting will be scheduled early March
- Other initiatives – creating a special, detailed webpage for Queens Quay construction (Constructing the Community) – outlining various construction details and phases
- Waterfront Toronto will also be installing signs at the projects
- More thorough discussion of communication plan will be had at next meeting

8. Meeting Frequency

ALL

- Waterfront Toronto suggests that until the construction schedule is finalized, should meet more frequently
- Group agrees to meet in 2 to 3 weeks time
- Group agrees to hold meeting from 1 to 3pm, either Wednesday or Thursday