

Agenda Item	3. Consent Agenda
Purpose	Approval and Information.
Key Message	See draft Minutes of September 28, 2017 Meeting and Notes of November 30, 2017 Discussion.
Areas of note/ Key issues	<p>The draft Minutes of the September 28, 2017 Meeting are attached as Item 3a) and will be presented for approval of the Committee. The draft Minutes are the same as included in the November 30, 2017 Meeting book.</p> <p>The Notes of the November 30, 2017 Discussion attached as Item 3b) are included for information purposes.</p>
Expected Outcome	<p>The Committee will review and vote on a motion to approve the draft Minutes of the September 28, 2017 Meeting.</p> <p><u>Proposed Motion:</u> Moved by [insert name of proposer] and seconded by [insert name of seconder] that the Consent Agenda comprising the Minutes of the September 28, 2017 Finance, Audit & Risk Management Committee be and are hereby approved as tabled.</p> <p>.</p>
Key Takeaways/ Next Steps	Not applicable