

**Waterfront Toronto** is chartered to put Toronto at the forefront of global cities in the 21<sup>st</sup> century by transforming the waterfront into beautiful and sustainable new communities and parks, fostering economic growth in creative industries, and ultimately defining how the city, province and country are perceived by the world. If you are interested in becoming part of this dynamic organization and welcome a challenging work environment, join us as a...

## **Planning & Design Project Manager (one year contract)**

Waterfront Toronto seeks a **Planning & Design Project Manager** to manage the design of all projects in the Central Waterfront Precinct including the design and implementation of Queens Quay, one of the largest integrated public realm/transportation/civil projects underway in the City of Toronto.

Key responsibilities will include but are not limited to:

- Managing architects, landscape architects, transportation and civil engineers, construction managers, contracts and all other consultants in the development of the tender ready drawings for various projects;
- Securing necessary approvals for various projects from regulatory agencies including City of Toronto Council, Ministry of the Environment and/or Canadian Environmental Assessment Agency;
- Overseeing the implementation of various projects from a design coordination perspective;
- Managing any necessary studies including land-use, traffic, accessibility, way finding and/or sustainability;
- Liaising with stakeholders and build strong working relationships internally and externally (community, city, agencies etc...);
- Developing and manage budgets including reviewing invoices;
- Developing and manage project schedules;
- Drafting content for Requests for Proposals;

Your background should include significant organizational, co-ordination and project management expertise coupled with skills in managing construction projects which will be critical as you oversee the development and implementation of design plans and ensure the appropriate coordination takes place among design, project controls and construction sectors. You have a degree in Architecture with a minimum of **5** years professional experience. Your capable communication and interpersonal skills combined with a proven ability to build and maintain strong working relationships with a diversity of stakeholders will be vital in achieving the goals and objectives.

**Salary and Benefits:** We offer a competitive salary and benefits package.

Candidates should mail/fax or email their resumes and brief cover letter by January 21, 2011, **quoting**

**File #1/11** to:  
Human Resources  
Waterfront Toronto  
20 Bay Street, Suite 1310  
Toronto, Ontario M5J 2N8  
[careers@waterfronttoronto.ca](mailto:careers@waterfronttoronto.ca)



**WATERFRONT**Toronto

*We thank all applicants, however, only those selected for an interview will be contacted. We are an equal opportunity employer.*

**For more information visit our website at: [www.waterfronttoronto.ca](http://www.waterfronttoronto.ca)**