

<b>Agenda Item</b>	3. Consent Agenda
<b>Purpose</b>	Approval of the Minutes of the November 27, 2017 and December 1, 2017 meetings of the Committee.
<b>Key Message</b>	Not applicable
<b>Areas of note/ Key issues</b>	See draft Minutes attached as Items 3.a) and 3.b).
<b>Expected Outcome</b>	<p>The Committee will review and vote on a motion to approve the draft Minutes.</p> <p><b><u>Proposed Motion:</u></b>  Moved by [insert name of proposer] and seconded by [insert name of seconder] that the Consent Agenda comprising the Minutes of the November 27, 2017 Meeting and of the December 1, 2017 Meeting of the Quayside Committee be and are hereby approved as tabled.</p> <p>.</p>
<b>Key Takeaways/ Next Steps</b>	Not applicable